

PART TIME EMPLOYMENT CONTRACT

Location: _____ Contract Start Date: _____

Employer Details:

Company Name: _____

Registered Address: _____

Contact Number: _____

Employee Details:

Full Name: _____

Address: _____

Contact Number: _____

Job Title and Role:

Job Title: _____

Place of Work: _____

Reporting To: _____

Working Hours:

Number of hours per week: _____

Working Days: _____

Start and Finish Times: _____

Remuneration:

Hourly Rate (£): _____ Payment Frequency: _____

Deductions: _____

1. Commencement and Duration

This Contract shall commence on the Start Date specified above and continue until terminated by either party in accordance with the terms set out herein.

2. Duties and Responsibilities

The Employee agrees to perform the duties and responsibilities as outlined in the Job Title and Role section to the best of their abilities and comply with all reasonable instructions.

3. Working Hours

The Employee shall work the agreed number of hours per week on the specified Working Days and times. Any variation requires prior written consent from the Employer.

4. Remuneration and Payment

The Employee shall be paid the agreed Hourly Rate for all hours worked, payable at the specified Payment Frequency, subject to statutory deductions and withholdings.

5. Holiday Entitlement

The Employee is entitled to statutory holiday as per UK law, calculated pro rata according to hours worked. Requests for holiday must be approved in advance by the Employer.

6. Sickness and Absence

The Employee must notify the Employer as soon as possible in case of sickness or other absence and comply with the Employer's absence reporting procedures.

7. Confidentiality

The Employee shall not, during or after the termination of this Contract, disclose any confidential information relating to the Employer's business to any third party.

8. Termination

This Contract may be terminated by either party providing notice in writing, which shall be at least one week or such longer period as agreed between the parties.

9. Statutory Rights

Nothing in this Contract shall affect the Employee's statutory rights under UK employment law.

10. Health and Safety

The Employee agrees to comply with all health and safety policies and procedures implemented by the Employer.

11. Data Protection

The Employer will process and protect the Employee's personal data in accordance with applicable data protection laws.

12. Entire Agreement

This Contract constitutes the entire agreement between the parties relating to the Employee's employment and supersedes any prior agreements, whether written or oral.

13. Variation

Any variation to this Contract must be in writing and signed by both parties.

14. Governing Law and Jurisdiction

This Contract shall be governed by and construed in accordance with the laws of England and Wales, and the parties submit to the exclusive jurisdiction of the courts of England and Wales.

15. Employee's Declaration

The Employee confirms that they have read, understood, and agree to the terms and conditions set out in this Contract.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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