

FORMAL OLD LETTER

To: _____

Dear Sir or Madam,

I write to you concerning matters of utmost importance in relation to our previous correspondences and mutual understandings. It is imperative that the details herein are noted with the seriousness and due diligence they warrant. This letter serves as a formal communication and record of our intentions, obligations, and expectations as governed by applicable UK laws and statutes.

1. Subject Matter

This letter pertains to the ongoing transaction and relationship between the parties involved, specifically addressing the conditions, assurances, and responsibilities that shall govern the future interactions and contractual obligations.

2. Representations and Warranties

Each party represents and warrants that it has the full legal capacity and authority to enter into this communication and any agreements arising therefrom. Both parties agree to act in good faith and in compliance with all relevant laws and regulations applicable within the United Kingdom.

3. Confidentiality

All information contained in or disclosed through this letter shall be deemed confidential and shall not be disclosed to any third party without the prior written consent of the other party, except as required by law or by any competent judicial or regulatory authority.

4. Governing Law and Jurisdiction

This letter and any matters arising from it shall be governed by, and construed in accordance with, the laws of England and Wales. The parties irrevocably submit to the exclusive jurisdiction of the courts of England and Wales to settle any dispute arising out of or in connection with this letter.

5. Entire Agreement

This letter constitutes the entire understanding between the parties in relation to the subject matter herein and supersedes all prior agreements, understandings, or representations, whether oral or written.

6. Notices

Any notice or other communication given under or in connection with this letter must be in writing and delivered by hand, sent by prepaid first-class post, or by email to the addresses last notified by the parties.

7. Severability

If any provision or part-provision of this letter is or becomes invalid, illegal or unenforceable, it shall be deemed deleted, and the validity and enforceability of the rest of the letter shall not be affected.

8. Counterparts

This letter may be executed in any number of counterparts, each of which when executed and delivered shall constitute an original, but all counterparts together shall constitute the same document.

SENDER'S SIGNATURE

RECIPIENT'S SIGNATURE

Signature: _____

Signature: _____

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