

LETTER TO THE COURT REGARDING DRIVING BAN

Court Details:

Court Name: _____
Court Address: _____
Case Reference Number: _____

Employer Details:

Company Name: _____
Company Address: _____
Contact Name: _____
Contact Telephone: _____
Contact Email: _____

Employee Details:

Full Name of Employee: _____
Employee Address: _____
Employee Date of Birth: _____

Subject: Representation Regarding Driving Ban

Dear Sir or Madam,

We write to you in our capacity as the employer of the above-named employee, who has recently been subjected to a driving ban imposed by the court.

This letter aims to provide the Court with relevant information regarding the employee's role, the impact of the ban on their employment, and to request your kind consideration in light of these circumstances.

1. Employment Details

The employee occupies the position of [Job Title], which is essential to the daily operations of our company. Their duties include [brief description of duties], which require a valid driving licence to perform effectively.

2. Impact of the Driving Ban

The driving ban has significant consequences on the employee's ability to fulfil their job responsibilities. The inability to drive has led to operational challenges and potential financial implications for our company.

3. Employee's Conduct and Mitigation

We confirm that the employee has acknowledged the seriousness of the matter and is committed to complying fully with the Court's orders. Measures have been discussed to mitigate the impact, including temporary reassignment of duties and alternative transportation arrangements where feasible.

4. Request for Consideration

In view of the above, we respectfully request the Court to consider the employee's circumstances, their conduct, and our support when determining any further orders or conditions related to the driving ban.

We trust that this representation will assist the Court in making an informed decision that balances the interests of justice and the practical realities faced by the employee and our company.

Should the Court require any further information or clarification, please do not hesitate to contact us at the details provided above.

Yours faithfully,

[Employer's Authorized Signatory]

[Position]

[Company Name]

EMPLOYER'S SIGNATURE

DATE

Signature: _____

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