

HAND IN NOTICE LETTER

To: _____

From: _____

Property Address: _____

Subject:

Notice of Hand In of Property Possession

Dear Sir/Madam,

This letter serves as formal notification that possession of the property described above has been handed over to the landlord/agent/owner (as applicable) or their authorised representative. This hand in is made in accordance with the terms and conditions of the tenancy agreement or lease contract.

The tenant confirms that all keys, access devices, and any other items necessary for access and use of the property have been returned. The tenant has vacated the premises and left it in a clean and orderly condition subject to normal wear and tear.

The tenant acknowledges that from the moment of hand in, responsibility for the property and any associated liabilities, including but not limited to maintenance, insurance, and utility fees, shall transfer to the landlord/agent/owner.

This notice is intended to document the end of the tenant's possession rights and any rights to occupy or access the property under the tenancy agreement or lease.

Please acknowledge receipt of this notice and confirmation of hand in by signing below. This document is legally binding and enforceable under English law.

Acknowledgement of Receipt:

Tenant Signature

Landlord/Agent Signature

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Date: _____

Date: _____

This Hand In Notice Letter is governed by and shall be construed in accordance with the laws of England and Wales. Any disputes arising out of or in connection with this notice shall be subject to the exclusive jurisdiction of the courts of England and Wales.

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