

# CEASE AND DESIST DEFAMATION LETTER

**Sender Information:**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone/Email: \_\_\_\_\_

**Recipient Information:**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone/Email: \_\_\_\_\_

**Subject:**

Cease and Desist Defamation Regarding False and Malicious Statements

**1. Introduction**

This letter serves as a formal notice to demand that you immediately cease and desist from making any defamatory statements concerning the sender. Defamation includes any false statements, whether spoken or written, that harm the reputation of the sender.

**2. Statement of Facts**

It has come to our attention that you have published or communicated statements about the sender which are false, malicious, and damaging to their reputation. These statements include but are not limited to assertions that are untrue and cannot be substantiated.

**3. Legal Basis**

Under the Defamation Act 2013, defamation in England and Wales can give rise to significant legal consequences, including damages and injunctions. The sender is entitled to protect their reputation and take all necessary legal action to prevent further harm.

**4. Demand to Cease and Desist**

You are hereby required to immediately stop making, publishing, or communicating any defamatory statements concerning the sender. This includes removing any defamatory material from all platforms, including social media, websites, and any other public or private channels.

**5. Retraction and Apology**

The sender demands a full and unequivocal retraction of the defamatory statements and a written apology to be sent to the sender within a reasonable timeframe. Failure to comply will be considered an admission of guilt and may be used as evidence in legal proceedings.

**6. Consequences of Non-Compliance**

Should you fail to comply with this demand, the sender reserves all rights to pursue all available legal remedies without further notice. This may include initiating court proceedings seeking damages, injunctions, and any other relief the court deems appropriate.

## 7. Reservation of Rights

Nothing in this letter shall be construed as a waiver of any rights or remedies available to the sender. All rights are expressly reserved.

## 8. Governing Law and Jurisdiction

This letter and any dispute arising out of or in connection with it shall be governed by and construed in accordance with the laws of England and Wales. The courts of England and Wales shall have exclusive jurisdiction.

## 9. Contact Information

Please direct all communications regarding this matter to the sender's legal representative as follows:

### Legal Representative Details:

Name: \_\_\_\_\_  
Firm/Organisation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

This letter is sent without prejudice to all rights and remedies available to the sender and is intended to put you on notice of the seriousness of your actions. The sender trusts that you will act promptly to remedy this matter.

**SENDER'S SIGNATURE**

**RECIPIENT'S SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Original source of this document:

<https://legaltemplates-uk.com/cease-and-desist-defamation-letter/>

Did you find this template helpful?

Find more updated templates at:

<https://legaltemplates-uk.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.  
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.  
It is recommended to consult a legal professional for each specific case.